## Changing your C2K Password from Home with C2K Services 1. Access the following link: https://services.c2kni.net/ums (If the link above does not work, follow steps 2-3 below) 2. Open Internet Explorer/Google Chrome and search 'Change C2k Google password' using Google search engine (shown below) Change c2k password $\times$ I'm Feeling Lucky Google Search 3. Click on the first link Google change c2k password × Q that appears on screen 🔍 All 🗈 Videos 🖾 Images 🖽 News 🗷 Shopping 🗄 More Tools About 164,000 results (0.30 seconds) A privacy reminder from Google A REMIND ME LATER REVIEW services.c2kni.net > ChangePassword change c2k password Change Password, Please complete all fields marked with required. Username required Username required; Current Password required \* Current password 4. Enter your school username into MY-SCHOOL Change Password × 📑 🔁 the username field **Change Password** 5. Enter your current password into the current password field Please complete all fields marked with \* 6. Enter a new password into the new password field Username \* • Your new password must be: Current Password \* At least 8 characters long and New Password \* cannot be one that has been used before Re-enter Password \* 7. Enter Verification (*case sensitive*) Verification \* Type the characters shown in the image 8. Click the Change Password 3gpiL8g button (your password should now be changed)

- Change Password
- 9. Go back to Google and search 'Myschool' click the first link that appears and sign in using your school username and **new** password.

If you experience any issues with logging in after following the instructions above, please send an email to <u>info@stpatricks.banbridge.ni.sch.uk</u>